

Society of Master Saddlers

Protecting Yourself and Your Clients



Risk Assessment Questionnaire: Clients' Attending your Premises

Client Name: _____

Contact number: _____

Email: _____

Is the client an existing customer? Yes No

Are you aware of the parking and preparation procedure on arrival? Yes No

Details: _____

• Are you, or anyone in your household undergoing self-isolation? Yes No

If yes, do not attend

Details: _____

Are you or anyone in your household, pregnant, over 70 years? Yes No

If yes, do not attend (if in line with official guidance)

Are you or anyone in your household, self-isolating or shielding? Yes No

If yes, do not attend

- Who is the individual I will be working with? Are they the rider of the horse? Will they have a helper?

Details: _____

- If you need assistance to mount, or for any other reason, will someone (from your household) be available to help you do this? Yes No

Details: _____

- Has your horse's work changed during this period? Have they been turned away, worked in hand, or have you continued to ride as usual? Yes No

Details: _____

- Is your horse usually quiet and calm whilst tied and handled by someone who is not a usual carer, and whilst you are at least 2m away? Yes No

- I will be wearing a face mask and/or shield and fresh disposable gloves throughout the appointment and require that you do the same. Is this possible? Yes No

Details: _____

- I will limit touching your tack and equipment as far as is possible. Your tack (including saddle, stirrup leathers, girth and numnah or pad) must be cleaned with soap before my visit to allow the appointment to proceed. Can you ensure this is done before your arrival? Yes No

Details: _____

- Is your horse happy to be mounted from a block? Yes No

Details: _____

- If you need assistance to mount, or for any other reason, will someone (from your household) be available to help you do this? Yes No

Details: _____

- Has your horse previously shown behaviour under saddle which may cause harm to the rider, the horse, or others in the vicinity, or do you have reasonable concern? Yes No

Details: _____

- If I feel that safety may be compromised by continuing with any part of the appointment that section will be omitted. We will record any section of our process that could not be carried out. Can you confirm that you are happy to proceed on that basis and that you agreed that the appointment should be completed at the soonest possible date? We will discuss any additional charges at the end of the initial appointment

Yes No

Details: _____

- To further reduce contact, all payments should be made in a contactless method, such as card, bank transfer or by a payment facility such as PayPal at or prior to the appointment. You may also pay by cash where the cash is counted in front of the Fitter and placed in an envelope. Is this acceptable?

Yes No

Details: _____

